

राष्ट्रीय प्रौद्योगिकी संस्थान, सिलचर

NATIONAL INSTITUTE OF TECHNOLOGY, SILCHAR

स्थापना शाखा

ESTABLISHMENT SECTION

No.NITS/Estt./CEA/03/17/23671-23731

Date: 26/2/19

CIRCULAR

Children Education Allowance for children of the employees for the period w.e.f 01.04.2018 to 31.03.2019 is considered for release. CEA is admissible only if the Schools/ Colleges where the children are studying are recognized as per CEA rule. Eligible employees are requested to submit their claim (as per Performa enclosed) on or before 20th March 2019 positively.

A. The annual ceiling fixed for reimbursement of Children Education Allowance is Rs. 27000/- per child.

For claiming reimbursement of CEA, a certificate from the head of institution, where the ward of government employee studies, will be sufficient for this purpose. The certificate should confirm that the child studied in the school during the previous academic year. In order to claim reimbursement of CEA, the Govt. servant should produce a certificate issued by the Head of the Institution for the period/year for which claim has been preferred. The certificate should confirm that the child studied in the school during the previous academic year. In case such certificate cannot be obtained, self-attested copy of the report card or self attested fee receipt(s) (including e-receipt(s)) confirming/indicating that the fee deposited for the entire academic year can be produced as a supporting document to claim CEA. The period/year means academic year i.e. twelve months of complete academic session.

B. The Hostel subsidy shall be Rs. 6750/- per month per child.

For Hostel Subsidy, a similar certificate from the head of institution will suffice with the additional requirement that the certificate should mention the amount of expenditure incurred by the government servant towards lodging and boarding in the residential complex. The amount of expenditure mentioned, or the ceiling as mentioned above, whichever is lower, shall be paid to the employee

1. Children Education Allowance is admissible for the two eldest surviving children only (from Nursery to Class XII).
2. The children must be in the age limit of upto 20 years (22 years in case of Physically/ mentally handicapped children).
3. The rates of Special Allowance for child care to women with disabilities stands revised to Rs. 3000/- per month.
4. Children with disabilities, reimbursement will be at double the rates and the annual ceiling will be Rs. 54000/- per annum per child and the rates of Hostel Subsidy for disabled children of Government employees shall be treated as revised to Rs. 13500/- per child per month.
5. Further, additional claim can also be made against the financial year 2017-18 proportionately against 9(nine) months according to the revision of allowances as per recommendation of 7th CPC.

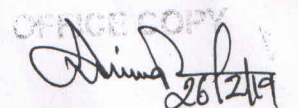

Registrar

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1. All HODs/Deans/Wardens/HOS/In charge central Library, Health Centre/FIC Purchase, T&P/Coordinator TEQIP-III, for information and with a request to bring the content of the circular to the employees working under them.

- ✓ 2. Sr. Technical Officer is instructed to upload the same in the institute website.

..... for information & action where necessary.

OFFICE COPY

26/2/19

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

1. Certified that my child/children mentioned below in respect of whom reimbursement CEA is claimed is/are wholly dependent upon me:

Name of Child	Date of birth	School/college in which studying	Class in which studying	Authenticated school certificate/Self attested copy of the report card or School fee receipt	Remarks
1	2	3	4	5	6

2. Certified that the fees indicated against the child/each of the children had actually been paid by me.
3. Certified that:
- (i) My wife/husband is/is not a Central Government servant.
 - (ii) My wife/husband is a Central Govt. servant and that she/he will not claim reimbursement of education allowance in respect of our child/children.
 - (iii) My wife/husband is employed withshe/he is/is not entitled to reimbursement of educational allowance in respect of our child/children.
4. Certified that I or my wife/husband have/has not claimed and will not claim the children's educational allowance in respect of the children mentioned above.
5. Certified that my child/children in respect of whom reimbursement of CEA is claimed is/are studying in the schools which is/are recognized schools.
6. In the event of any change in the particulars given above which affect my eligibility for reimbursement of education allowance. I undertake to intimate the same promptly and also to refund excess payments, if any made.

(Signature of the Govt. Servant)

Name in block letters _____

Designation: