

**NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR**  
**Minutes of the 38<sup>th</sup> Meeting of the Finance Committee**

The 38<sup>th</sup> meeting of the Finance Committee was held at Conference Hall of NIT Transit House, New Delhi on 6<sup>th</sup> May 2017 at 10.00 hours. The following members were present in the meeting.

1. Prof. Rajat Gupta, I/C Director and Chairman BoG (Acting), NIT Silchar.
2. Sri K. Rajan, Under Secretary, TS-III, Department of Higher Education, MHRD
3. Sri Alex P Thomas, AFA, Integrated Finance Division, MHRD
4. Prof. S L Bapat, Professor, Department of Mechanical Engineering, IIT Bombay.
5. Prof. S. K. Kakoty, Dean of Infrastructure, Planning and Management, IIT Ghya.
6. Prof. A. K. Barbhuiya, Registrar & Member Secretary.

*Due to expiry of the term of the Chairperson, BoG and as per Statute No. 17(15) of the first Statutes of the NITs, Prof. Rajat Gupta, I/C Director, NIT Silchar presided over the meeting of the Finance Committee as Chairperson in accordance with Statute No.10(1)(i) of the first Statutes of the NITs.*

At the outset, Prof. Rajat Gupta welcomed all the members of the Finance Committee.

The FC then initiated the discussion on the Agenda items one by one:-

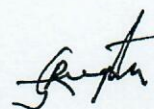
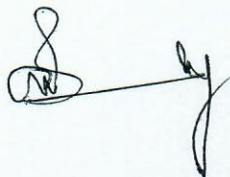
**FC - 38/17/01: To confirm the Minutes of the last meeting of the Committee.**

The minutes of the 37<sup>th</sup> meeting of the Finance Committee held on 28.03.2017 were circulated to all the members and no comments or suggestions have been received.

*The Committee confirmed the minutes of the 37<sup>th</sup> meeting.*

**FC-38/17/02: To receive a note on the action taken and progress made on the Minutes of the last meeting of the Committee.**

*The Committee took note of the 'Action Taken' report on the decisions taken in the 37<sup>th</sup> meeting of the Finance Committee.*



FC-38/17/03:

**To consider Annual Revenue Budget (Recurring and Non-recurring) for the financial year 2017-18.**

Ministry of HRD, vide its letter no. 23017/14/2016-IF.I dated 27<sup>th</sup> September, 2016 has instructed to furnish Budget proposal for BE 2017-18 in merged format, since Plan and Non-plan classification is done away with from the F.Y. 2017-18 onwards and is being replaced with the revenue / capital classification. The annual revenue budget for the year 2017-18, submitted to the Ministry on 20<sup>th</sup> April 2017 to the tune of Rs.21740.00 lakh. The detailed Budget is given in **Appendix – C**.

*The committee perused and approved the budget and recommends it to the Board for its approval.*

FC-38/17/04:

**To Consider granting of Temporary loan to the MR employees of the Institute.**

The Muster Roll workers union submitted a prayer for granting loan for some specific purposes to the MR employees of the Institute (**Appendix – D**) In this regard it may be mentioned that Institute regular Group C&D employees are being extended soft loan of Rs. 25000/- and Group A & B employees of 50000/- and recoveries are made with interest of 12% per annum.

Since, the MR workers are rendering service to the Institute for last 25 to 30 years with a very poor wages, they also may be allowed to draw interest bearing (12% per annum) soft loan for Rs.25000/-.

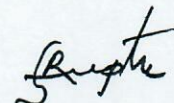
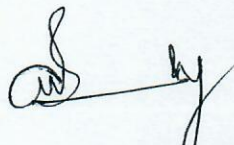
*The item was withdrawn.*

FC-38/17/05:

**To Consider purchase 2 nos. of Ambulance for the Institute.**

Due to increase of Student intake in all categories, present student strength of the Institute is around 3500, apart from above other campus dwellers are around 1000 i.e. around 4500 people are living within the campus. Only one Ambulance make of Maruti (OMNI) van is now available in the campus, and that too is of 7 years old and needs regular maintenance. Many times it is experienced that during emergency managing the situation with existing ambulance becomes difficult.

In view of the above, it is proposed to kindly consider procurement of 2 nos. of Ambulance, out of which at least one with full medical equipment / apparatus facility. Tentative cost of 2 nos. ambulance will around Rs.20.00 lakh.



*The committee considered the proposal to purchase 2 nos. of Ambulance from the Revenue generation of the Institute and recommended to the Board for its approval.*

**FC-38/17/06: Enhancement of rate of Dearness Allowance from 132% to 136% w.e.f. 01.01.2017**

In pursuance of Office memorandum No. 1/3/2008-E. II(B) dated 7<sup>th</sup> April, 2017, of Ministry of Finance, rate of Dearness Allowance has been enhanced from existing rate of 132% to 136% w.e.f. 01.01.2017. The enhanced rate will be extended to the employees of the Institute. The Committee may take a note on the same. (Appendix – E)

*The committee noted the matter of extending Dearness Allowance to the employees of the Institute.*

**FC-38/17/07: Subscription of e-resource in the Library of NIT Silchar.**

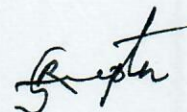
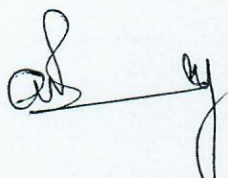
The Library sub-committee of this Institute has recommended for procurement of e-resources namely Science Direct – 7 collection (Engg.CSE, Energy, Material Science, Chemistry, Maths & Physics) for the year 2017. M/s. Elsevier, Gurgaon vide their e-mail dated 22.03.2017 has intimated that negotiation of the above e-resource product was concluded and agreed to renew subscription for the year 2017 with 3% increase over 2016 price (Annexure-F). During last year the price was 1,39,799 USD and due to addition of 3% the cost comes to 1,43,992.97 USD. Apart from that 15% Service Tax to be added now (Annexure-G). Thus total subscription will be 1,65,591.95 USD (INR 1,10,56,578.84)

*The Committee approved the procurement of e-resource and recommend to Board for its approval.*

**FC-38/17/08: Review on revision of wages of Daily wage / MR workers.**

As suggested by the committee in its 37<sup>th</sup> meeting suggested reviewing the proposal and placing with more details in its next meeting. Accordingly, the matter has been reviewed. In this regard it may be stated that for revision of wages following points to be taken care.

1. All the MR workers were engaged during the period from January 1982 to October 2003.
2. The engagements were made on extreme need basis for running Hostels, sweeping and watch & ward duties.



3. During this long period of service many of the MR worker has passed secondary examination / ITI diploma etc. and are now working office, laboratories and workshop.
4. Many of the MR workers are on the verge of retirement.
5. A statement showing details of all above points are attached herewith.

Considering all the factors stated above, MR employees of the Institution were allowed to draw their pay @ INR 328.00 per day w.e.f. 01.04.2015 with approval of the BOG vide Item No. BOG-47/15/11. Since then their wages were not enhanced, several representations were received from the MR employees to enhance their pay considering the high cost of living in this area which has caused financial hardship to them.

Considering their representation and services rendered by them, the wages of MR workers may be revised time to time as per the notification of Govt. of India (starting from 01.10.2015).

*The Committee discussed the matter and considered extending wages and VDA according to Govt. of India notification time to time.*

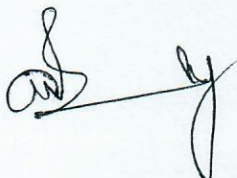
**FC-38/17/09: To consider Ex-post facto approval of the Finance Committee for making payment to the staff engaged temporarily.**

Consequent upon the decision of the Board of Governors in its 51<sup>st</sup> meeting held on 12.01.2017 services of all the contractual staff / outsourced staff discontinued w.e.f.01.02.2017. Due to termination of manpower, the institute has been crippled due to acute shortage of working hands in every department

To meet the above crisis, certain manpower numbering 41 were called back and engaged temporarily to run the system, which was informed during discussion with MHRD on 07.02.2017.

The matter was placed and discussed in the 52<sup>nd</sup> BoG (special) meeting and the decision of the Board was that the matter may be placed in the next Board meeting along with the additional relevant information. The matter was again placed in the 53<sup>rd</sup> BOG, but on account of the paucity of time, the agenda item along with some other items could not be taken up for consideration

Meantime sanctions for additional 77 non teaching and 80 numbers of teaching posts have been received from the Ministry. Process has already been initiated for filling up of sanctioned vacant posts.



The salary for the 41 manpower engaged temporarily during the period from February to May 2017 is to the tune of approximately Rs. 40.00 lakhs (Annexure-I).

*The committee extended ex-post-facto approval for release of salary to the 41 staff engaged temporarily.*

FC-38/17/10:

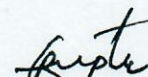
**Medical facility at Health Centre.**

Recently the institute has received one letter from MHRD vide F. No. 34-3/2011 - TS. III dated 05.04.2017 whereas observations of the IA&A Department and advice by the Ministry related to medical facilities & adequacy are communicated and which is placed below:

Observations	Advise to NITs & IEST
It has been observed that during March 2009 GOI, MHRD has issued instructions for providing medical facilities will all types of modern as well as sophisticated scientific instruments including round the clock arrangement of Medical Officer, Nurse, other staff and medicine shop in the campus itself to provide all types of Medical care. The Audit has observed on a test check of records relating to Medical facilities.	It is advised that all NITs may give adequate attention to strengthen medical facilities (Doctors, Nurses, Para Medical Staff, Ambulance etc.) to deal with routine medical check up and medical exigencies

Further, due to increase of Student intake in all categories, present student strength of the Institute is around 3500, apart from above, other campus dwellers are around 1000 i.e. around 4500 people are living within the campus.

This institute has one Health Centre inside the campus and at present there are only two regular staff (one Sr. Medical Officer and one Work Assistant (Nurse)) which is not adequate. Institute may be allowed to hire Doctors / Para Medical Staff with the following specialization & engage them on part time basis for 4 (four) hours per day as per the rate mentioned against each category & specialization.



- A. Doctors (3 numbers)
  - I. Ophthalmology @ INR 400.00 per hour
  - II. Dental @ INR 250.00 per hour
  - III. Ayurveda @ INR 300.00 per hour
- B. Para Medical Staff (2 numbers)
  - I. Student Counsellor @ INR 200.00 per hour.
  - II. Dental Attendant (rate as per minimum wage act).

The engagement of Doctors / Para Medical Staff may not be counted against sanctioned strength of non - teaching posts.

*The Committee discussed the matter and recommended to the Board for its approval.*

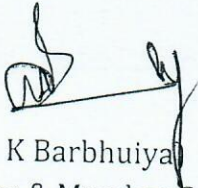
FC-38/17/11:

To consider the recommendations of the 46<sup>th</sup> BWC meeting.

*The 46<sup>th</sup> BWC meeting recommended item no, 46/17/08 - To consider utilization of SDBM item at campus roads for overlay purpose against the composite BOQ of Hostel no.9 and Library building.*

*The Finance Committee discussed the matter in detail and decided not to recommend the same to the BoG for its approval.*

*The meeting ended with a vote of thanks to the Chair.*



(Prof. A K Barbhuiya)  
Registrar & Member Secretary



(Prof. Rajat Gupta)  
Chairman