

# NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

## Minutes of the Tenth Meeting of the Board of Governors held on 28<sup>th</sup> May 2006 at 3:30 PM at Silchar

Tenth Meeting of the Board of Governors of National Institute of Technology Silchar was held on 28<sup>th</sup> May 2006 in the Conference Hall of the Institute. Following members were present-

1. Prof. Gautam Barua, Director, IIT Guwahati- Chairman, Board of Governors
2. Sri Saumitra S. Dutt, Silchar
3. Prof. A.K. Sil, Head of the Dept, Chemistry, NIT Silchar
4. Dr. Nidul Sinha, Asst Prof, Elect Engg Dept, NIT Silchar
5. Dr. Swadesh K. Gupta, Adviser (IRD), AICTE, New Delhi
6. Dr. Fazal A. Talukdar, Registrar- Invitee
7. Prof. P.K. Banik, Director & Ex-Officio Member-Secretary

Sri Abhijit Barooah, Managing Director, Premier Cryogenic Limited, Guwahati expressed his inability to attend the meeting due to pre-occupation. Following agenda items were taken up for consideration-

### **BOG-10/06/1 TO CONFIRM THE MINUTES OF THE LAST MEETING**

Minutes of the Ninth Meeting of the Board of Governors was held on 27<sup>th</sup> December 2005 were confirmed.

### **BOG-10/06/2: TO RECEIVE A NOTE ON THE ACTION TAKEN AND PROGRESS MADE ON THE MINUTES OF THE LAST MEETING**

Board was apprised of the action taken on the resolutions of its last meeting. While taking a note of the action taken, Board resolved that the identification of SC/ST/OBC/PWD posts should be immediately completed and roster be finalized accordingly. Board further authorized the Chairman to approve the roster.

### **BOG-10/06/3: TO CONSIDER ADMITTING THE UNDERGRADUATES AND POST-GRADUATES OF 2006 BATCH TO THE DEGREE OF THE BACHELOR/MASTER OF TECHNOLOGY OF THE INSTITUTE**

Board perused the recommendation of the Senate for award of B.Tech. degree of the Institute to 194 (one hundred ninety) students (**Annexure-I**) of 2006 batch and M.Tech. degree to 16 (sixteen) students (**Annexure-II**) of 2006 batch and resolved to admit them to the Degree of Bachelor of Technology and Master of Technology respectively of the Institute. Board further approved the recommendation of the Senate for award of the Institute UG/PG Medals to the following under-graduates/graduates of the 2006 batch-

Institute B.Tech. Gold Medal to Sri Visvadeep Jain from Mechanical Engineering

Institute Silver Medal-

- (i) Ms. Joyeeta Dutta from Civil Engineering
- (ii) Mr. Srinibas Satapathy from Electrical Engineering
- (iii) Mr. Birobrata Paul from Computer Science & Engineering
- (iv) Ms Sneha Chirania from Electronics & Telecomm Engineering

Institute M.Tech. Gold Medal to Ms. Tulika Bhattacharjee from M.Tech. in Power & Energy Systems Engineering.

Institute M.Tech. Silver Medal to Mr. Ranjan Das from M.Tech. in Thermal Engineering.

**BOG-10/06/4**

**TO TAKE A NOTE ON THE RESOLUTIONS OF THE NINTH AND TENTH MEETINGS OF THE BUILDING AND WORKS COMMITTEE**

Board noted the recommendations of the Ninth, Tenth and Eleventh Meetings of the Building and Works Committee.

**BOG-10/06/5:**

**TO CONSIDER RECOMMENDATIONS OF THE FIFTH MEETING OF THE FINANCE COMMITTEE TO BE HELD ON 28 MAY 2006**

Board approved the minutes of the 5<sup>th</sup> Meeting of the Finance Committee held on 28<sup>th</sup> June 2006 at NIT Silchar (**Annexure-III**). Board accepted the recommendations and granted approval to the following-

- (i) FC-5/06/3- Carry over of unspent Non-Plan fund from the FY 2005-06 to 2006-07
- (ii) FC-5/06/4- Approved the Revised Plan and Non-Plan Budget for 2006-07 subject to the availability of fund
- (iii) FC-5/06/5- Approved the payment of 3% DA with effect from 1.1.2006.
- (iv) FC-5/06/6- Approved the Audit Report and Annual Accounts for 2003-04
- (v) FC-5/06/7- Approved the Annual Accounts for 2005-06 and resolved that the same be referred to the Principal Accountant General (Assam) for further necessary action.
- (vi) FC-5/06/8- Approved the creation of Four funds as follows-
  - a. Corpus Fund (CF)
  - b. Staff Development Fund (SDF)
  - c. Depreciation Fund (DF)
  - d. Maintenance Fund (DF)
- (vii) FC-5/06/9- Approved the transfer of accumulation in earmarked funds into CF, SDF, DF and MF
- (viii) FC-5/06/10- Approved the opening of a Suspense Account to transfer unclaimed liability

- (ix) FC-5/06/11- Ratified the re-appropriation of Plan budget for 2005-06
- (x) FC-5/06/16- Approved the remuneration for evaluation of M.Tech. thesis by external experts
- (xi) FC-5/06/20- Approved the merger of Fee collected for Summer Term Courses as Institute Income and expenses made for running the Summer Term Courses as Non-Plan Expenditure

**BOG-10/06/6:**

**TO CONSIDER DELEGATION OF POWERS TO THE HEAD OF THE DEPARTMENTS INCLUDING FINANCIAL POWER**

Board examined the proposal as put up before it and resolved to delegate administrative and financial powers to the Heads of the Department as follows-

Administrative-

(i) Sanction of casual leave and station leave permission to faculty and staff working in their Department(s)

Financial-

Subject to Departmental Budgetary allocation, Heads of the Department are authorized to approve/sanction the following expenditure-

(i) Procurement of equipments upto Rs. 50,000.00 (single item) from Plan budget. Beyond that approval/sanction of the Director will be required.

(ii) Departmental Operating Expenditure upto Rs. 10000.00 from Non-Plan budget. Beyond that approval of the Director will be required.

Board further resolved that a comprehensive document containing delegation and responsibilities of Deans, HODs and other statutory officials should be prepared by the Institute and should be placed before the Board in its next meeting.

**BOG-10/06/7:**

**TO CONSIDER AND APPROVE LEAVE ADMISSIBLE TO SRI ARUP BHATTACHARJEE, LECTURER IN COMPUTER SCIENCE & ENGINEERING FOR THE PART PERIOD OF DEPUTATION UNDER QIP AT IIT GUWAHATI**

The matter should be disposed off in the light of the resolution against Item No. BOG-10/06/8

**BOG-10/06/8:**

**TO CONSIDER THE PERIOD OF ABSENCE FOR UNDERGOING COURSE WORK AT IIT GUWAHATI BY THE FACULTY OF THE INSTITUTE**

Faculty members registered for Ph.D. programme under IITG-NITS MOU may be granted Study Leave for one semester with full pay and allowances to complete the course work requirement of Institute Ph.D. programme at IIT Guwahati. Such faculty members would be required to complete the entire course work within a semester (max 4.5 months). Board

further resolved that Institute should explore the possibility of similar kind of MOU with other reputed Institutes/Universities. Faculty members proceeding on study leave under this provision must furnish a bond to serve the Institute for one year after completion of the course work at IIT Guwahati. Case of Sri Arup Bhattacharjee, Lecturer in Computer Science & Engineering should be dealt with accordingly.

**BOG-10/06/9: TO CONSIDER GRANTING EX-GRATIA TO THE FAMILY OF LATE BHIM BHADUR THAPA WHO WAS MURDERED WHILE PERFORMING DUTY AS WATCHMAN**

Board accorded in-principle approval for grant of ex-gratia to the family of Late Tara Bhadur Thapa who died in harness while performing duties. However, concurrence of MHRD should be obtained before release of the ex-gratia.

**BOG-10/06/10 TO CONSIDER THE COLLECTION OF TUITION FEE FROM SC/ST UG STUDENTS**

Board noted that a comprehensive NIT Act is in the offing. Till the Act comes up, existing system of collection of Tuition Fee from SC/ST students at UG level will continue.

**BOG-10/06/11: TO CONSIDER AND APPROVE RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR RECRUITMENT OF LADY MEDICAL OFFICER, NURSE-CUM-MIDWIFE AND ASSISTANT REGISTRAR**

Board approved the recommendation of the Selection Committees for recruitment of Lady Medical Officer, Nurse-cum-Midwife and Assistant Registrar as follows-

Lady Medical Officer-

1. Dr. (Mrs.) Piyali Nath (OBC)

Waiting List:

1. Dr. (Mrs.) T. Shimrephy (ST)

Board resolved that appointment letter be issued in favour of Dr. Piyali Nath.

Nurse-cum-Midwife-

1. Ms. Anjali Baroi (OBC)

Waiting List:

1. Ms. Rupali Ghosh
2. Ms. Sikha Suklabaidya (SC)

Board resolved that appointment letter be issued in favour of Ms. Anjali Baroi.

Assistant Registrar-

1. Sri Haren Dey (OBC)

Board resolved that appointment letter be issued in favour of Sri Haren Dey.

**BOG-10/06/12: TO CONSIDER AND APPROVE RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR FACULTY AND PLACEMENT OF FACULTY AT HIGHER GRADE UNDER CAREER ADVANCEMENT SCHEME**

Board examined the recommendations of the Selection Committees for direct recruitment of faculty and placement of faculty at higher level under Career Advancement Scheme (CAS) and approved the same as follows-

**Against Electronics & Telecommunication-**

Professor (Direct Recruitment)

1. Dr. Amitabha Bhattacharya
2. Dr. Fazal Ahmed Talukdar (waitlisted)

**Against Electrical Engineering-**

Professor (Direct Recruitment)

1. Dr. Krishnendu Chakraborty

Professor under CAS

1. Dr. Fazal Ahmed Talukdar
2. Dr. Ashok Kumar Sinha

Lecturer (Selection Grade) under CAS

1. Sri Shahidul Haque Laskar

Lecturer (Senior Scale) under CAS

1. Sri Lalit Chandra Saikia

**Against Computer Science & Engineering**

Professor- Board did not agree with the recommendation of the Selection Committee as the Board was of the opinion that the basic qualifications of degrees in a related field, was not met.

Lecturer (Senior Scale) under CAS

1. Sri Laxmi Prasad Saikia

**Against Civil Engineering**

Lecturer (Senior Scale) under CAS

1. Sri Tauhidur Rahman

**Against Mechanical Engineering**

Professor under CAS

1. Dr. Krishan Murari Pandey

Lecturer (Selection Grade) under CAS

1. Sri Kushal Kumar Sharma
2. Sri Promod Patowari

Lecturer (Senior Scale) under CAS

1. Sri Lintu Roy

Lecturer (Direct Recruitment)

1. Sri Partha Pratim Dutta (OBC)

**Against Chemistry**

Lecturer (Direct Recruitment)

1. Ms. Amrita Saha (SC)

**Against Mathematics**

Lecturer (Selection Grade) under CAS

1. Sri Bijan Nath

Lecturer (Senior Scale) under CAS

1. Santanu Roy

Lecturer (Direct Recruitment)

1. Dr. (Mrs.) Mousumi Sen

**Library**

Librarian (Senior Scale) under CAS

1. Kishor Chandra Satpathy

**BOG-10/06/13:**

**TO CONSIDER THE RECOMMENDATION OF THE SENATE  
IN RESPECT OF INCREASE IN INTAKE FOR THE UG  
PROGRAMMES FROM THE ACADEMIVC SESSION**

Board approved the recommendation of the Senate for  
increase in intake of the existing UG programmes as follows-

	Existing	Proposed
Civil Engineering	50	60
Electrical Engineering	50	60
Electronics & Telecom Engg	40	60
Computer Sc. & Engg	40	60
Mechanical Engineering	60	60

**BOG-10/06/14**

**TO TAKE A NOTE ON FACULTY PARTICIPATION IN  
PROGRAMMES ABROAD**

Board noted the participation of faculty in programmes abroad.

**BOG-10/06/15**

**TO NOTE THE STATUS OF IMPLEMENTATION OF GOVT.  
OF INDIA PROJECTS UNDER MODROB, R&D AND  
TAPTEC**

Board noted the status of implementation of the projects  
under MODROBS, TAPTEC and R&DP.

**BOG-10/06/16**

**ANY OTHER MATTER WITH THE PERMISSION OF THE  
CHAIR**

**BOG-10/06/16**

**To ratify the action of the Chairman in approving the  
recommendation of the Screening Committee  
constituted to assess the suitability of non-teaching  
employees to continue in service beyond 58 years of  
age and upto the normal age of superannuation**

Board ratified the action of the Chairman in approving the recommendation of the Screening Committee for extension of service of the following non-teaching employees beyond the age of 58 years and upto the normal age of superannuation-

1. Dr. R.K. Bhattacharjee, Senior Medical Officer
2. Sri Kali Prasanna Das, Duftary
3. Sri Manindra Chandra Das, Cook-cum-Helper
4. Sri Kabindra Chandra Paul, Jr. Instructor

**BOG-10/06/17 To take a note on the re-employment of faculty on attaining the age of superannuation**

Board noted the re-employment of Prof. R.C. Bhattacharjee, Professor of Mathematics upto 31<sup>st</sup> May 2006 (end of the semester).

**BOG-10/06/18 To consider the probationary period of faculty who joined in 2004**

Board resolved that probationary period will continue till confirmation of any employee is made in view of the adoption of the Rules regarding probationary period of IIT Delhi by the Institute. Recruits of 2004 continues to remain in probation till their services are confirmed.

**BOG-10/06/19 To consider the recommendation of the Senate in regards to amendment to the M.Tech./Ph.D. regulations**

Board did not agree with the recommendations of the Senate for amendment of the M.Tech./Ph.D. regulation. Board however authorized the Chairman, Senate to consider relaxation on merit case by case.

Board also took up the following items referred to it by the Finance Committee as follows-

**FC-5/06/12: TO CONSIDER APPOINTMENT OF AN INTERNAL AUDITOR AND RESTRUCTURING OF ACCOUNTS PERSONNELS FOR THE INSTITUTE**

Board examined the issue and felt the need to strengthen the Accounts and Internal Audit of the Institute. Board resolved that one post of Internal Auditor (at the level of Superintendent) and two Group-C posts are necessary to run the Internal Audit wing of the Institute. Suitable vacant posts should be identified and MHRD may be approached for permission to fill up these key posts.

**FC-5/06/13: TO CONSIDER THE FILLING UP OF THE POSTS OF SYSTEM PROGRAMMER**

Board examined the immediate requirement of System Programmers and resolved that the two posts be immediately filled up for proper upkeep of the IT infrastructure on contract basis. Board further resolved that any relaxation/substitution in qualification for System Programmers should be as per the AICTE norms.

**FC-5/06/14: TO CONSIDER THE RECRUITMENT OF MANPOWER IN THE LIBRARY**

Board did not agree with the proposal for surrendering/abolishing the vacant posts at Group-C and D level. Board resolved that MHRD be approached for permission to fill up vacant post in key area without surrendering any vacant posts. Surrender of vacant posts may create a problem for the Institute at this point.

**FC-5/06/15 TO CONSIDER THE RECRUITMENT OF A HINDI TRANSLATOR**

Board approved the recruitment of a Hindi Assistant at UDA level on contract basis against a vacant post of UDA.

**FC-5/06/18 TO CONSIDER WRITING OFF OF LONG PENDING UNADJUSTED TA ADVANCE AND DEPARTMENTAL ADVANCES**

Board examined the issue as put up before it and opined that it would not be wise to write off the unadjusted advances. Board resolved that efforts should be immediately undertaken to recover the amount from the advance holders by serving demand notes. Board further resolved that CBI office be approached for returning the books of accounts and registers lying with them.

**FC-5/06/19 TO TAKE A NOTE ON THE PROGRESS OF PH.D. WORK BY THE FACULTY WHO WERE DEPUTED UNDER QIP BUT CAME UNSUCCESSFUL**

Board examined the issue as put up before it and found that the performance of Sri Sharma, Sri Purkayastha and Smti Paul are not satisfactory. Board opined that they be advised to show rapid progress in their Ph.D. work including submission of thesis failing which recovery will be made.

Board was dismayed with the case of Sri P.K. Paul. However, taking a lenient view, Board resolved that Sri Paul be advised to register for Ph.D. programme under IITG-NITS MOU within three months and failure to do so will invite recovery of the bond commitment.

Meeting ended with a vote of thanks to the Chair



Prof. Gautam Barua  
Chairman, Board of Governors



Prof. P.K. Banik  
Director & Secretary, Board of Governors